

# SIP Pause Form & Cancellation Form for Systematic Transactions



Please refer to the General Instructions for assistance.

## 1. PERSONAL DETAILS

Name of Sole/First Unit Holder  First Name  Middle Name  Last Name  Folio No.   
 PAN  First Unit Holder  Second Unit Holder  Third Unit Holder

## 2. SIP PAUSE REQUEST (SIP shall restart from the immediate month after the completion of Pause period)

SIP Pause Start Date  SIP Pause End Date

## 3. SIP CANCELLATION REQUEST (Please complete section 7 as well. 30 calendar days required to discontinue the SIP from the receipt of the request)

Scheme Name  L&T Option (✓) ☐ Growth ☐ Dividend Reinvestment ☐ Dividend Payout  
 SIP Debit Date (Please ✓) ☐ 1st ☐ 5th ☐ 10th ☐ 15th ☐ 25th ☐ All five dates  
 Bank Account No.  Bank Name

## 4. STP CANCELLATION REQUEST (15 calendar days required to discontinue the STP from the receipt of the request)

Scheme Name  L&T Option (✓) ☐ Growth ☐ Bonus ☐ Dividend Reinvestment ☐ Dividend Payout  
 Dividend Frequency (✓wherever applicable) ☐ Daily ☐ Weekly ☐ Monthly ☐ Quarterly ☐ Annual ☐ Semi-Annual  
 To Scheme  L&T Option (✓) ☐ Growth ☐ Dividend Reinvestment ☐ Dividend Payout  
 Dividend Frequency (✓wherever applicable) ☐ Daily ☐ Weekly ☐ Monthly ☐ Quarterly ☐ Annual ☐ Semi-Annual  
 Transfer Amount ☐ Amount (₹)  Transfer Period From  To  OR ☐ Till balance  
 Transfer frequency (✓) ☐ Daily ☐ Monthly ☐ Weekly (✓) ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri  
☐ Fortnightly(✓) ☐ 1st ☐ 15th ☐ Quarterly (✓) ☐ 1st ☐ 5th ☐ 10th ☐ 15th ☐ 25th

## 5. SWP CANCELLATION REQUEST (15 calendar days required to discontinue the SWP from the receipt of the request)

Scheme Name  L&T Option (✓) ☐ Growth ☐ Dividend Reinvestment ☐ Dividend Payout  
 Dividend Frequency (✓wherever applicable) ☐ Daily ☐ Weekly ☐ Monthly ☐ Quarterly ☐ Annual ☐ Semi-Annual  
 Withdrawal preference (✓) ☐ Amount (₹)  Withdrawal frequency (✓) ☐ Monthly ☐ Quarterly ☐ Annual ☐ Semi-Annual  
 Withdrawal date (✓) ☐ 1st ☐ 5th ☐ 10th ☐ 15th ☐ 25th Withdrawal period From  To  OR ☐ Till balance  
 Withdrawal Amount ₹

## 6. YOUR SIGNATURE/S (to be signed as per mode of holding)

X  (Sole/first units holder) X  (Second unit holder)  (Third unit holder)

## 7. INSTRUCTION TO BANK (In case of SIP)

The manager  Name of your bank  Branch  City   
 I/We have cancelled my/our SIP dated  of every month/quarter in  Scheme name  for  amount   
 with L&T Mutual Fund. Please discontinue debit to my above account number (mentioned in section 4) for the said SIP with immediate effect.

Name of Sole/1st Bank A/C holder  Name of 2nd Bank A/C holder  Name of 3rd Bank A/C holder   
 X  Sign as per bank records X  Sign as per bank records  Sign as per bank records  
 Signature of Sole/1st Bank A/C holder  Signature of 2nd Bank A/C holder  Signature of 3rd Bank A/C holder

(To be signed by all holders if the mode of operation of Bank Account is "Joint")

## GENERAL INSTRUCTIONS

Please read the below instructions carefully before filling the form. Please fill up the form in English in BLOCK LETTERS with black ink. All information sought in the form is mandatory except where it is specifically indicated as optional. All instructions & notes are subject to SEBI & AMFI guidelines as amended from time to time.

1. **Applicant Information:** Please furnish the Folio Number, Name and PAN of Sole / First Applicant Section 1 of the Form. Your investment would be processed in the specified folio.
2. **SIP Pause:**
  - a. Please note that the notice for pause should be received 30 days prior to the subsequent SIP date.
  - b. SIP Pause facility will allow existing investors to 'Pause' their SIP for a specified period of time i.e. minimum 1 month and maximum 3 months.
  - c. The SIP Pause facility is available for SIP registration with monthly frequency.
  - d. The SIP shall re start from the immediate month after the completion of the Pause period.
  - e. Investors can avail this facility only once in the tenure of their SIP.
3. **SIP Cancellation :**
  - a. Please note that it would take 30 calendar days for the SIP to discontinue from the date of receipt of the duly filled request.
  - b. Any installment due during this period might get debited from the bank account.
4. **STP Cancellation Request:**
  - a. Please note that it would take 15 calendar days for the STP to discontinue from the date of receipt of the duly filled request.
  - b. Any STP installment due during this period might get processed from your folio.
5. **SWP Cancellation Request:**
  - a. Please note that it would take 15 calendar days for the SWP to discontinue from the date of receipt of the duly filled request.
  - b. Any SWP installment due during this period might get processed from your folio.

call 1800 2000 400 or 1800 4190 200

email [investor.line@Intmf.co.in](mailto:investor.line@Intmf.co.in)

[www.Intmf.com](http://www.Intmf.com)

Our lines are open from 9.00 am to 6.00 pm, Monday to Friday and 9.00 a.m. to 1 p.m. on Saturday

**Mutual Fund investments are subject to market risks, read all scheme related documents carefully.**

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