Know Your Client (KYC) Application Form (For Non-Individuals Only)

CVL

Application No. :

Please fill in ENGLISH and in BLOCK LETTERS with black ink

A. Identity Details (please see guidelines overleaf)

1. **Name of Applicant** (Please write complete name as per Certificate of Incorporation / Registration; leaving one box blank between 2 words. Please do not abbreviate the Name).

2. **Date of Incorporation** d d / m m / y y y y

   Place of Incorporation

3. **Registration No. (e.g. CIN)**

   Date of commencement of business d d / m m / y y y y

4. **Status** Please tick (✓) ☐ Private Ltd. Co. ☐ Public Ltd. Co. ☐ Body Corporate ☐ Partnership ☐ Trust / Charities / NGOs
   ☐ FI ☐ FII ☐ HUF ☐ AOP ☐ Bank ☐ Government Body ☐ Non-Government Organisation
   ☐ Defence Establishment ☐ Body of Individuals ☐ Society ☐ LLP ☐ Others (Please specify)

5. **Permanent Account Number (PAN) (MANDATORY)** Please enclose a duly attested copy of your PAN Card

PHOTOGRAPH

Please affix the recent passport size photograph of Authorised Signatory and sign across it

X

B. Address Details (please see guidelines overleaf)

1. **Address for Correspondence**

   City / Town / Village Postal Code
   State Country

2. **Contact Details**

   Tel. (Off.) (ISD) (STD) Tel. (Res.) (ISD) (STD)
   Mobile (ISD) (STD) Fax (ISD) (STD)
   E-Mail Id.

3. **Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.**
   ☐ *Latest Telephone Bill (only Land Line) ☐*Latest Electricity Bill ☐*Latest Bank Account Statement ☐Registered Lease / Sale Agreement of Office Premises
   ☐ Any other proof of address document (as listed overleaf).(Please specify)
   *Not more than 3 Months old. **Validity/Expiry date of proof of address submitted** d d / m m / y y y y

4. **Registered Address (If different from above)**

   City / Town / Village Postal Code
   State Country

5. **Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.**
   ☐ *Latest Telephone Bill (only Land Line) ☐*Latest Electricity Bill ☐*Latest Bank Account Statement ☐Registered Lease / Sale Agreement of Office Premises
   ☐ Any other proof of address document (as listed overleaf).(Please specify)
   *Not more than 3 Months old. **Validity/Expiry date of proof of address submitted** d d / m m / y y y y

C. New Other Details (please see guidelines overleaf)

1. **Gross Annual Income Details** Please tick (✓): ☐ Below 1 Lac ☐1-5 Lac ☐5-10 Lac ☐10-25 Lac ☐25 Lacs-1 Crore ☐> 1 Crore

2. **Net-worth in ₹.** (*Net worth should not be older than 1 year) **as on (date)** d d / m m / y y y y

3. **Name, PAN, DIN/UID, residential address and photographs of Promoters/Partners/Karta/Trustees/whole time directors**
   (Please use the Annexure to fill in the details)

4. **Is the entity involved/providing any of the following services** ☐YES ☐NO
   - For Foreign Exchange / Money Changer Services ☐YES ☐NO – Gaming / Gambling / Lottery Services (e.g. casinos, betting syndicates) ☐YES ☐NO
   - Money Lending / Pawning ☐YES ☐NO

5. **Any other information:**

DECLARATION

I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I/we undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it.

NAME & SIGNATURE(S) OF AUTHORISED PERSON(S)

Place: Date:

FOR OFFICE USE ONLY

AMC/Intermediary name **OR** code

☐ (Originals Verified) Self Certified Document copies received

☐ (Attested) True copies of documents received

X

Seal/Stamp of the intermediary should contain
Staff Name
Designation
Name of the Organization
Signature
Date

"Please note that the KYC Application Form and overleaf instructions should be printed on the same page (back to back). If printed separately then both the pages should be attached and signed by the applicant."